



To: Councillor Crockett, Convener; Donnelly, Vice-Convener, Lord Provost Peter Stephen, and Councillors Cassie, Cooney, Farquharson, Hunter, McDonald, Penny, Reynolds, Jennifer Stewart, John Stewart, Kevin Stewart, Wendy Stuart and John West.

Town House,
ABERDEEN Friday, 10 September 2010

AUDIT AND RISK COMMITTEE

The Members of the **AUDIT AND RISK COMMITTEE** are requested to meet in Committee Room 2 - Town House on **TUESDAY, 21 SEPTEMBER 2010 at 2.00 pm.**

JANE G. MACEACHRAN
HEAD OF LEGAL AND DEMOCRATIC SERVICES

B U S I N E S S

EXEMPT BUSINESS

- 1.1 Members are requested to resolve that any exempt business on this agenda be considered with the press and public excluded

MINUTES AND COMMITTEE BUSINESS STATEMENT

- 2.1 Minute of Previous Meeting of 8 June 2010 (Pages 1 - 10)
- 2.2 Committee Business Statement (Pages 11 - 16)

REFERRALS FROM COMMITTEES

- 3.1 Shared Risk Assessment: Assurance and Improvement Plan - Referred from the Corporate Policy and Performance Committee on 10 June 2010 (Pages 17 - 60)

GENERAL BUSINESS

- 4.1 Business Continuity Planning: ICT Security and Plan Testing - Report by Director of Housing and Environment (Pages 61 - 64)
- 4.2 Internal Audit Progress v 2009/10 Internal Audit Annual Plan - Report by Director of Corporate Governance (Pages 65 - 68)
- 4.3 Annual Governance Statement - Report by Head of Finance (to follow)
- 4.4 Bank Reconciliations Progress Report - Report by the Head of Finance (Pages 69 - 72)
- 4.5 Follow-up School Lets 2006/07 Review - Report by Henderson Loggie (Pages 73 - 82)
- 4.6 Audit Progress Report 2009/10 - Report by Henderson Loggie (Pages 83 - 90)
- 4.7 Internal Audit Outsourced Activity Progress Report - Report by Pricewaterhouse Coopers (Pages 91 - 112)

ITEMS WHICH THE COMMITTEE MAY WISH TO CONSIDER IN PRIVATE

- 5.1 Staff Houses - Referred from the Finance and Resources Committee on 17 June 2010 (Pages 113 - 124)
- 5.2 Refurbishment of Kepplehills Garages - Report by Director of Housing and Environment (to follow)
- 5.3 Internal Audit Reports Issued - Report by Director of Corporate Governance (Pages 125 - 240)
- 5.4 Implementation of Internal Audit Recommendations - Report by Director of Corporate Governance (Pages 241 - 248)

Website Address: www.aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Karen Riddoch, tel. (52)2723 or email kariddoch@aberdeencity.gov.uk